



Indianapolis Artsgarden Exhibition Guidelines

The Arts Council of Indianapolis (ACI) is pleased to present exhibitions of local visual artist's work in the beautiful Indianapolis Artsgarden located downtown above the intersection of Washington and Illinois streets.

If you are interested in showing your work in the Artsgarden, please review these guidelines then contact the Artist Services department to arrange a viewing of your work at 317-624-2563 or koberreich@indyarts.org

Criteria for Artists:

1. Artists are chosen based upon the quality and professional presentation of their work.
2. Due to the mission of the Arts Council of Indianapolis (ACI), local artists are given priority, but when time and space are available, artists from outside the greater Indianapolis area will be considered for a solo or group show.
3. For our purposes, "local" artists are those who live within Marion and the seven surrounding counties. **All artists who live within this region must be listed in the Arts Council's on-line artist database in order to be eligible for a show at the AG.** Applications are available on-line at www.indyarts.org click on Meet Indy Artists – Artist Database Signup. Note: this is a free service to artists.
4. **Insurance** – The Artsgarden and its staff will take every reasonable precaution to ensure the safety and security of artwork during the exhibition period, but does not provide insurance. Acquiring adequate insurance is the responsibility of the artist or presenting organization, if desired.

Criteria for Exhibitions:

5. Shows typically last one month, exceptions will be made when necessary for shorter lengths of time.
6. Each artist must prepare their work for display prior to installation:
 - All 2D work must be fitted with wire hangers. No saw tooth hangers are permitted. Work is hung from "S" hooks onto a grid system within locking cases. Each case is 4 feet wide and 6 feet tall with hanging space on both sides for a total of 12 hanging spaces of this size.
 - Artists must supply the Artist Services Dept. with an annotated list of each work including: title, date of execution, medium/media, any pertinent details relating to process, title of exhibition and an artist statement. (Your artist statement should be included in your artist database application. If this is the case there is no need to submit again.) **This information must be supplied to Kate Oberreich, Cultural Concierge at least one week prior to installation.**

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7. All 3D work must be no greater than 28 inches tall and should not exceed 29 inches width in any direction. 3D work will be displayed in locking cases. Cases sizes: small 13x13, medium 17x17 and large 29x29 inches. All cases are 28 inches tall.
8. There are no formal receptions; however, artists are encouraged to send out press releases, postcards and other announcements to their mailing list.
9. Promotion: The Arts Council will promote the exhibition via our website calendar as well as weekly electronic newsletters to our various constituents and through the Artsgarden's social media channels (Facebook and Instagram).
10. The Artsgarden is a public venue, therefore artwork must be appropriate for all people and ages. Appropriate content is at the discretion of the Artist Services Manager, Indianapolis Artsgarden Director, and Artsgarden Cultural Concierge.
11. The Artsgarden is frequently rented for private events and functions. During these times, it is inaccessible to the general public and exhibition/artwork will not be on view.

If you have specific questions, please contact Kate Oberreich, Cultural Concierge at 317-624-2563 or koberreich@indyarts.org.